M I N U T E S

OF THE

ROCKY MOUNT - WILSON REGIONAL AIRPORT AUTHORITY

H E L D

TUESDAY, JANUARY 12TH, 2016

JOSH L. HORNE CONFERENCE ROOM

MEMBERS PRESENT

MR. DAN HERRING, CHAIRMAN	MRS. ANNE ETHEREDGE
MR. JEFF LOCKHART	MR. ELDON NEWTON
MR. CHARLES MULLEN	MR. CARL WARREN

ALSO PRESENT

MS. GERRELENE WALKER, C.P.A.
MR. PHIL LANIER, D.O.T.
MR. J. B. WILLIAMS, AIR CARE, INC.
MR. HANS HESS, SECRETARY - TREASURER

CALL TO ORDER:

The meeting of the Rocky Mount - Wilson Regional Airport was called to order by Mr. Dan Herring, Chairman.

APPROVAL OF MINUTES:

A motion was made by Mr. Jeff Lockhart to approve the minutes of the last meeting. This was seconded by Mr. Eldon Newton. All in attendance approved.

INTRODUCTION OF MR. PHIL LANIER:

Mr. Hess introduced Mr. Phil Lanier the airport's project engineer with the Department of Transportation to the board members. Phil was invited to the board today to inform the group of the importance of the airport to the cities and counties that represent us as our sponsors and to show his support for the continued development of the airport. He stated that he was available to help Hans out with all the grants that are available to us for our projects. He also stated that he was pleased with the bids and contractor for the lighting project and he would look forward to working with us on the project.

Mr. Lanier also gave the board some very interesting information from the economic study that had been done for all the airports in the state. He informed the board according to the State's most recent study the our airport contributes approximately 25 million dollars per year to the business's in this area. Mr. Herring was very impressed with these figures and asked Mr. Lanier is he would give them a run down on how these numbers could be measured. Phil stated that first of all the biggest asset to our airport is the FBO. He said that as soon as you walk into the big hangar over at Air Care you can see that. He added that this really hits home with all the planes that are over there. He also said the study took into account everything from the FedEx trucks delivering packages to the airport to all of the businesses operating on the airport. It all adds up to our airport being a very impressive asset to the community. A discussion followed with Mr. Hess asking if anyone had any questions for Mr. Lanier. Mr. Hess thanked Phil for attending the meeting.

PRESENTATION OF GERRELENE WALKER, C.P.A. AUDIT REPORT:

Mr. Hess presented Ms. Gerrelene Walker with the audit report summary. Gerrelene said that she would refresh the group of her business due to the fact that she has now gone out on her own once again. She has been very familiar with doing our audits for a long time and works very closely with our accountant, Tommy High. She stated that she had sold her business to Mr. John Pollard and he did the audits for a couple of years but now she is in business again. She said there were no findings in the audit and we had a clean audit. She stated that having Tommy High do the accounting helped a lot in the segregation of duties. She also added that she had to go over all the projects with Hans and that everything was in order. Mr. Herring ask if all the checks and balances were in order and she reported that they were and there were no findings at all. She was real pleased with the audit. Mrs. Anne Etheredge said that she would like to add that Mr. Hess should be commended for all his efforts in operating the airport and the clean audit.

OLD BUSINESS:

State Insurance Plan:

Mr. Hess stated that all employees had been signed up for the State Health Plan and he was very pleased that the airport was able to get onto the State Plan. He was not sure exactly what the rate would be per employee but he did believe that the airport would save money. He also stated that he thought the plan was a better plan .

Airport Fire Truck:

Mr. Hess explained to the board that after consideration of all of the maintenance concerns still associated with the fire truck that both he and Jim Brantley are recommending that we go ahead and sell the truck. Based on information that Jim Brantley had gathered an estimated sale price of $10,000 to $15,000 would be hoped for.

Sewer Line:

Mr. Hess said he had recently had a conversation with the Nash County engineer and that they were continuing to explore how best to tie in the airport with the county sewer line. It was recommended by Nash County that a study be done to determine where the water infiltration might be coming from and what other causes might be causing the excessive sewer costs from Sharpsburg. Mr. Mullen and Hans said they would meet with Nash County and discuss these issues. The board also agreed to go ahead with the study.

PROJECT UPDATE:

Mr. Hess stated that the lighting project was on hold for now until the grant paperwork was received and it was his hope that a notice to proceed could be given to the contractor around the first of March when the weather should be starting to get nice.

FINANCIAL REPORT:

As already discussed, the audit report information was presented and reviewed by Mrs. Walker. Mr. Hess asked if there were any questions about the financial report and they discussed a few line items that were over budget. He also discussed the airport account balances.

ADJOURNMENT:

There being no other items of business the meeting was adjourned.

Respectfully Submitted:

Hans Hess, Secretary - Treasurer