

M I N U T E S

OF THE

ROCKY MOUNT - WILSON REGIONAL AIRPORT AUTHORITY

H E L D

TUESDAY, JUNE 14TH, 2016

JOSH L. HORNE CONFERENCE ROOM

MEMBERS PRESENT

MR. DAN HERRING, CHAIRMAN
MR. N. JOHNSON BISSETTE, VICE CH.

MR. CHARLES MULLEN
MR. ELDON NEWTON

OTHERS PRESENT

MR. HANS HESS, SECRETARY - TREASURER
MR. JASON KENNEDY - WK DICKSON
MR. J. B. WILLIAMS, AIR CARE, N.C.

CALL TO ORDER:

The meeting of the Rocky Mount - Wilson Regional Airport was called to order by Mr. Dan Herring Chairman.

APPROVAL OF MINUTES:

A motion was made by Mr. Charles Mullen and seconded by Mr. Johnson Bissette to approve the minutes as they had been mailed to them. All in attendance approved.

FBO REPORT: Mr. Williams stated that everything was about the same at the FBO.

NEW BUSINESS:

Mr. Hess stated that there was no new business to report at this time.

OLD BUSINESS:

Mr. Hess reported that the final arrangement for the YMCA Runway was being completed and he was excited about this years run. The run this year is going to be on July 9th. This year the race will begin at 7:30. He expressed that everyone was invited to come out to make this event memorable and all proceeds will go to the YMCA.

PROJECT UPDATE:

Mr. Hess turned the meeting over to Jason Kennedy the airport's engineer for the project update report. A copy of the report is included as a part of these minutes.

AIRPORT MANAGER HIRING PROCESS:

Mr. Hess stated that he believed that the hiring process has gone very well and that the consensus was that Dion Viventi was the right person for the job. He also stated that he had received an e-mail from Mr. Warren that he would not be able to attend the board meeting but stated that he agreed with the hiring of Mr. Viventi. Both Mrs. Etheridge and Mr. Lockhart had requested a phone call to discuss the hiring since they were not able to attend. After phone discussions with Mr. Lockhart and Mrs. Etheridge, all members were in agreement to proceed with the hiring process of Mr. Viventi. A copy of the offer letter to Mr. Viventi is included for the minutes record.

ADJOURNMENT:

There being no further business meeting of the Rocky Mount - Wilson Regional Airport board was adjourned.

Respectfully Submitted:

A handwritten signature in black ink, appearing to read 'Hans Hess', with a long horizontal flourish extending to the right.

Hans Hess, Secretary - Treasurer



Rocky Mount-Wilson Regional Airport
Progress Report
June 2016

1. Airfield Lighting and Signage Rehabilitation Project

This project includes electrical vault improvements, all new cabling in conduit, LED taxiway edge lights, LED guidance signs, PAPIs and REILS. Construction of this project of approximately 70% complete and projected completion date is July 25th.

2. Airport Master Plan (Airport Layout Plan or ALP)

This is the next recommended project for RWI. The current ALP was completed in 2006 and these plans should be updated every 5 -10 years. The ALP will establish the development goals for the airport for the next 25 years and consist of four main elements; inventory of existing airport facilities, forecasting of future airport demand, airport layout alternative development, and implementation and financial planning.

ALP updates generally take 12-18 months to complete and will set the development vision for RWI for the next 25 years!

3. Runway and Taxiway Rehabilitation project.

The Runway and Taxiway pavements are near the end of their usable life and need to be rehabilitated. This project consists of asphalt pavement overlay to the existing runway and taxiways. Design for this project was completed in 2009 using stimulus funding. NCDOA has identified this project as one that can be implemented and utilize state funding quickly. The state will award funding for design in the next few weeks and has indicated an intent to award funds for construction in spring of 2017. Estimated project budget ~ \$5.9 million.

4. Sanitary Sewer Observation and Assistance

Coordination with Town of Sharpsburg is ongoing in order to resolve the sewer metering issues. Metering values range widely from month to month and are much higher than typical monthly water usage, indicating infiltration in the line or meter malfunction. Hans has negotiated a set monthly sewer payment amount which correlates to the average monthly water usage and the current Town of Sharpsburg sewer rates. Through our coordination with the town we have identified the following action items to correct the situation.

- a. Raise three manholes rims to prevent inflow of surface runoff,
- b. Pump station repairs allowing automatic operation is scheduled for fall 2016.
- c. CCTV of all sanitary mains upstream of pump station to be completed fall 2016.
- d. Conducting routine draw down tests to validate meter readings

5. Funding Update

Approximately \$175,000 of Non-Primary Entitlement funding (including local match) is available and is tentatively programmed to be utilized for the upcoming ALP project.