

**ROCKY MOUNT – WILSON REGIONAL AIRPORT AUTHORITY
MEETING MINUTES**

TUESDAY, AUGUST 16TH, 2022

JOSH L. HORNE CONFERENCE ROOM

BOARD MEMBERS PRESENT

MR. GARRY HODGES, CHAIRMAN
MR. BILL BLACKMAN, VICE CHAIRMAN
MR. CARL WARREN, TREASURER
MR. JAMES JOHNSON
MR. JOHNSON BISSETTE
MR. CHARLES MULLEN

BOARD MEMBERS NOT PRESENT

MR. DAN HERRING, SECRETARY

EX OFFICIOS & STAFF PRESENT

MR. DION J. VIVENTI, CM, PE CFII DIRECTOR & FINANCE OFFICER

MRS. ANGELA HESS, FINANCE MANAGER

GUESTS PRESENT

MR. JASON KENNEDY, PE, WK DICKSON INC

MR. TIM GRUEBEL, PE, PARISH AND PARTNERS, LLC

Mr. Viventi briefed the Authority Members with the following Director's Report for the previous month:

Executive Administration

On July 19th, Jason Kennedy and I attended the Division of Aviation annual planning meeting for RWI with Ms. Rachel Bingham, PE to review RWI's current mandatory requirements status and to discuss the airport's planning goals. Ms. Bingham stated that RWI's request for the Obstruction Clearing safety project was now on the State's Aid to Airports Funding priority list for next fiscal year and that we would be receiving an award amendment to add \$50K to our STIP Grant to cover the contract budget differential previously negotiated with PLT. On July 26th, I attended the NCDOT Aviation Airport Virtual Workshop. Director Bobby Walston reported that FY 23's budget of \$160M included \$100M towards Commercial Service Airports, \$10M towards Economic Development and \$49M towards GA airports. He also reported that \$38M of State Capitol Infrastructure funding would also be available. The DOA is also providing for the first time, funding of 50% towards Operations monitoring systems up to \$3000. On August 8th, Jason Kennedy and I met with both the Wilson County Planning Director, Mr. Mark Johnson and the Nash County Planning Director, Mr. Adam Tyson to review the proposed Uniform Development Ordinance changes. Both meetings with very productive and both Counties recommended that we provide an executive summary to move forward to schedule a formal review at their respective monthly planning meetings. On Thursday August 12th, I met with Agent Brad McConnell, Transportation Security Inspector with the TSA for our annual Airport Security inspection. Agent McConnell commented that the airport was ahead of the curve for a GA airport and noted that if we were to become a Commercial service airport anytime in the future that we would be well positioned to transition due to the current security measures in place.

Finance Management

Martin and Starnes have begun their field work with our FY 21 Audit, and we have submitted all documents electronically. Steve Hackett of Huneycutt & Jason Creel of Anthony and Tabb has been assisting them with our Accruals/Payables. As of June, we have transitioned from QuickBooks to Anthony & Tabb to complete our payroll services.

Airport Operations and Maintenance

Over the past two months maintenance technicians have been continuing to mow, mow and mow some more in full force as the growing season is at its peak. MBR has completed renovation work on Hangar #2 and has begun work on Hangars 3 & 4. I have submitted a formal request to NCDOT DOA to include preventative maintenance on our existing concrete aprons which would include power washing and joint replacement to prevent Spalding.

3. Self-Serve Fueling Station

An agreement has been reached with First Petroleum Services regarding final payment for this project. Contract and grant close out is underway and is expected to be completed in the next 60 days.

ENGINEER'S REPORT – PARRISH & PARTNERS

Obstruction Clearing (Design/Bidding)

- Current Status
 - Awaiting confirmation of State Funding
 - Awaiting Meetings with Nash and Wilson County Attorneys
 - EA in progress
 - Awaiting site meeting with USACE regarding tree removal in wetlands
- Changes Since Last Discussion
 - NCDOA Provided original Exhibit A depicting easements
- Look Ahead
 - Public Notice
 - Complete EA and Submit to NCDOA
 - SHPO Coordination for tree removal near house in Runway 04 Approach
 - Final review of plans by NCDOA
 - Bidding

BUSINESS

UNFINISHED BUSINESS

There was no unfinished business discussed.

NEW BUSINESS

There was no unfinished business discussed.